



## St. Paul's Photography and Videography Policy

At St. Paul's, we consider a wedding to be a time of sacred worship. As a result, we have strict guidelines for photography and video production.

*All photographers and videographers must read and return a signed copy of this policy at least **two weeks** before the date of the wedding. Photographers who have not adhered to our guidelines will not be permitted to photograph future weddings at St. Paul's.*

### Still photographs:

- ❖ **Before the service:** Informal photographs of members of the wedding party may be taken in the wedding party areas, the gardens and other outdoor spaces, the Narthex (vestibule), the sanctuary and the parish hall. The church will be open two hours before the service and 30 minutes after the service—longer if the reception is to take place at the church.
- ❖ **Processional:** One photographer may enter the sanctuary and stand no further than the fourth pew from the back to take flash photos of the processional.
- ❖ **During the service:** Photos may be taken from the back of the church or from balcony using a telephoto lens and no flash. **NO ROAMING THROUGH THE SANCTUARY WILL BE ALLOWED.**
- ❖ **Recessional:** The photographer may enter the center aisle no further than the fourth pew to take flash photos of the recessional.
- ❖ **After the service:** The bridal party may return to the Chancel area for reenactment pictures. Flash photos are allowed at that time.

### Videography:

- ❖ **Before the service:** Informal videotaping of members of the wedding party may be taken in the wedding party areas, the gardens and other outdoor spaces, the Narthex (vestibule), the sanctuary and the parish hall. The church will be open two hours before the service and 30 minutes after the service—longer if the reception is to take place at the church.
- ❖ **Processional:** One photographer may enter the sanctuary and stand no further than the fourth pew from the back to take lighted video of the processional.

- ❖ **During the service:** Videotaping may take place from two areas:
  - From the balcony using natural light and telephoto lenses
  - Just behind and below the pulpit (please ask to be shown the specific area). The camera must be stationary. **NO ROAMING THROUGH THE SANCTUARY WILL BE ALLOWED.**
  
- ❖ **After the service:** The bridal party may return to the Chancel area for reenactment pictures. Flash videography is allowed at that time.

We hope this clarifies our photography policy. If you have any questions, please do not hesitate to contact the Wedding Coordinator, Liz Richmond, at (216) 375-5608.

Couple to be married: \_\_\_\_\_

Date of wedding: \_\_\_\_\_

Photographer/Videographer: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

*I have read and agree to follow the photography guidelines as outlined in this policy statement.*

Accepted: \_\_\_\_\_ Date: \_\_\_\_\_

*Photographer's signature*

